



## **Board of Directors Meeting Minutes**

Higher Institute of Arts and Technology (HIAT)  
5885 Harrison Street Merrillville, IN 46410  
Thursday, August 10, 2023 4:00 (CT)

### **I. Meeting Called To Order**

The meeting was called to order by the Board Chair at 4:00 PM.

### **II. Pledge of Allegiance**

The Board of Directors recited the pledge of allegiance.

### **III. Roll Call**

#### **Board Member Attendance**

April Brown	Present
Bridgette Harris	Present
Sharla Johnson	Present
Stephanie Davis	Present
Charles Reese	Present
George Tucker	Present

a. Approval of Board Agenda

b. Approval of Board Minutes from June 8, 2023

Motion: Charles Reese      Support: Stephanie Davis

The board unanimously voted to approve the board agenda and board minutes.

### **IV. CMO Report**

a. Principal and Academic Support Update

Melissa Morris provided an update on enrollment, staffing, data from IREAD-3 and ILEARN, response to the data, and Summer Advantage.

b. Enrollment Update

Student Enrollment Coordinator, Biafran Stiff, presented the enrollment data, recruitment strategies, and student engagement strategies.

c. Financials

Carlo Hershberger presented a financial review of the income statement, cash balances, accounts payable balances, days cash, and enrollment.



**ACTION ITEM:** The Board requested no personal checks be written for work completed. Moving forward, all contractors or hired assistance should be paid through an entity.

**V. Committee Reports**

None

**VI. Old Business**

None

**VII. New Business**

a. Approval of Smartboard Purchase

The board tabled this purchase until questions regarding the warranty have been answered.

b. Approval of Locker Purchase

Motion: Stephanie Davis      Support: George Tucker

The board unanimously voted to approve the purchase of lockers.

Yays: 6

Nays: 0

**VIII. Parents**

None

**IX. Open Communication**

Director Davis requested that parent communication be sent out in a timely manner.

**X. Meeting Adjourned**

A motion was made to adjourn the meeting.

Motion: George Tucker

Support: Stephanie Davis

The meeting was adjourned at 4:43 PM.