

August 24, 2020

Dear Greater Heights Academy Parents,

Over the past five months, we have been working diligently to ensure that our campus is the safest place it can be for your child. Our scholars' safety is always at the forefront of our minds. We have spared no expense nor effort to make in-person education possible this fall. I would like to outline some changes to the way our new school day will look, as well as some new policies we have enacted.

I. Disinfecting/Cleaning

- A. We have purchased two state-of-the art electrostatic disinfectant sprayers. These sprayers use positive and negative ions that “stick” and “wrap” a disinfectant solution to hard and soft surfaces. The E-sprayers will be used at the end of every school day to thoroughly disinfect the entire building. Additionally, every classroom will be sprayed at any time scholars are out of the room. Restrooms will be done at least once per hour.
- B. We have developed new cleaning procedures, and cleaning cards have been posted outside of every room so we are able to visually monitor what type of cleaning/disinfecting has been done in each area.
- C. Teachers and custodial staff have been trained on our new procedures and expectations.

II. Social Distancing/PPE

- A. Social distancing will be strongly enforced throughout the entire school day. Schedules have been developed in order to make this possible. Classroom furniture has been removed and spaced for at least 6' distancing. Please talk with your child to reinforce the importance of staying 6'+ away from others.
- B. Water fountains have been closed down for the time being. GHA will provide bottled water to our scholars.
- C. During recess, only one class at a time will be allowed to use the playground, and social distancing will be enforced.
- D. Masks or shields must be worn at all times. We understand this may be difficult for your child to do throughout the entire day. Please help your child become comfortable wearing a mask before school begins.
- E. GHA will provide two labeled cloth masks for your child. They will be laundered in accordance with CDC guidelines daily and returned to students' desks. They will be left at school at the end of the day for cleaning. Please provide a mask for your child to wear on the way into school and when they leave.
- F. Face shields will also be provided and disinfected daily.
- G. Hand sanitizer will be provided in each classroom as well as in various wall mounted units in the hallways.

- H. All interior doors will be propped open. At no time will there be a need to touch a door handle. Main entrance doors have hands-free door opening devices installed on the bottom of the doors.
- I. Masks **MUST** be worn before anyone can enter the building.

III. Bussing/Drop-Off

- A. A parent or guardian must accompany children at the bus stop. Scholars will have a temperature check prior to boarding the bus. If a child has a temperature, they will not be allowed to board the bus. Scholars from the same family can sit in the same seats. It will be strongly recommended that all other scholars spread out while on the bus. Face coverings must be worn while on the bus.
- B. Drop-off students will receive a temperature scan prior to exiting the vehicle. If they are running a fever, they must be taken home.
- C. Once scholars have arrived at GHA, they will be directed to various entrances. We have attached a map showing where each grade/class will enter.

IV. Food Service

- A. Breakfast and lunch will be provided. Scholars will be eating at their desks. All meals will be prepared and delivered by staff wearing PPE.
- B. Meals are available if requested for all days that scholars are not on campus. Please fill out the attached form if you would like to receive a meal package for the days your child is not in person learning.
- C. We can no longer provide meals for weekends or holidays. Only enrolled students are eligible for the food service program.

Please remember these protocols and systems are intended to provide the safest environment for your child. We appreciate your support in this time of uncertainty. If you have any questions or concerns, please do not hesitate to reach out to us at (810) 768-3860.

Sincerely,

Nick Zilz
Facilities Director and Food Service Director