



Hope Community Public Charter School 2022-23 Health and Safety Plan

PURPOSE: This plan establishes a framework for operations expectations and best practices the Hope Community Public Charter School's Health and Safety Plan for the 2022-2023 school year.

DESCRIPTION: This plan dictates how the Hope Community Public Charter School will operate its facility under Health and Safety Plan during the 2022-2023 school year. This plan is based on the available guidance as of August 1, 2022. This Health and Safety Plan for the Hope Community LEA will operationalize education guidance as it relates to COVID-19 to ensure full access to in-person learning for Hope Community Public Charter School's scholars. The ultimate goal of this plan will be to help reduce the risk of COVID-19 transmission among scholars and staff.

Face Masks

Proper use of face masks has been determined by the CDC and researchers to be one of the most effective means of preventing and slowing the spread of COVID-19. The Hope Community Public Charter School has advised that masking students and staff may be optional. Students/families and staff may decide for themselves whether to wear masks on Hope Community Public Charter School's campus, and it is no longer policy that they are required to do so. Per CDC guidance, masks are no longer required for all students and staff.

Instances when face coverings need to be worn:

- Scholars and staff who are returning from a positive COVID-19 case will be required to wear a mask upon returning to the school's campus after a mandatory 5 day isolation period.
- Scholars and staff will be required to wear masks from day 6 to 10 after returning to campus after a confirmed positive case of COVID-19.
- If scholars and students are unable to wear their masks correctly or consistently, they will not be able to return until after day 10 of a positive test result.
- If a staff member declines to wear a face mask as required, their immediate supervisor is responsible for addressing it with the staff member. Staff members should refrain from addressing non-compliance or perceived noncompliance directly with other staff members and should instead report issues to their supervisors.
- If a scholar declines to wear a face mask as required by Hope Community Public Charter School protocols, governmental order or health department mandate, the scholar should be referred to the School Leader. If the situation occurs in a classroom or other academic setting, it is considered a classroom management issue, and the staff member should remind the scholar of the requirement and give the scholar the opportunity to comply prior to referring the matter to the School Leader. Visitors who do not abide by face mask requirements will first be offered a disposable face mask. If they refuse to comply with face mask requirements, they will be asked to leave and given options of how they can be served virtually.

Physical Distancing

Creating safe learning environments and transition environments in the Hope Community Public Charter School's building is vital to our mission.

- Where applicable, additional spacing will be implemented to decrease the transmission of communicable diseases.

Traveling to and From School

- Scholars will be encouraged and promoted to use hand sanitizer when entering and exiting the school building.
- Visuals will be posted to remind scholars, parents, and staff of the signs and symptoms associated with COVID-19.

Arrival and Dismissal Procedures:

- Plans for scholar flow during the arrival and dismiss process will be put into place to limit potential contact between cohorts of scholars and congestion in hallways.
- A lane system will be established to help monitor the flow of scholars throughout the building upon arrival and departure.
- Signs will promote everyday protective measures and describe how to stop the spread of germs, for example, through proper hand washing techniques.

Common Spaces

- Proper sanitation of common spaces will occur on a daily basis.
- Common spaces utilized for consumption of meals will be sanitized prior to a new cohort of scholars occupying the space.

Cohort Implementation

Hope Community Public Charter School's scholars will be into class cohorts that will consist of distinct groups that stay together throughout the entire school day. As physical distancing recommendations have decreased, cohorts will be an important part of maintaining school operations if and when a case occurs in the school. Minimizing mixing between cohorts will decrease the number of scholars and staff that are potentially exposed if a case occurs in a teacher, staff member, or scholar.

- Cohorting of scholars will be implemented to the greatest extent possible to minimize exposure across the school environment.
- Cohorts will have minimal interaction with other cohorts.

Handwashing and Respiratory Etiquette

Hope Community Public Chart School will reinforce frequent, proper handwashing strategies and techniques by scholars and staff, including washing with soap and water for at least 20 seconds. If soap and water are not available and hands are not visibly dirty, alcohol-based hand sanitizer that contains at least 60 percent alcohol can be utilized. To support hand washing and respiratory etiquette, the following protocols and improvements have been implemented by the LEA:

- Installation of touchless soap dispensers in all group and single lavatories;
- Installation of touchless hand sanitizer stations at all entrance doors and classroom doorways
- Installation of free-standing, portable touchless hand sanitizer stations strategically placed throughout the school building;
- Installation of signs promotes everyday protective measures and describes how to stop the spread of germs, for example, through proper hand washing techniques and encouraging covering coughs and sneezes.
- Educating scholars and staff concerning key times to perform hand hygiene, including:
 - before and after eating food
 - before and after group activities
 - after going to the bathroom
 - before and after putting on, touching, or removing face masks or touching your face
 - after blowing one’s nose, coughing, or sneezing.
- Staff and scholars will be encouraged to cover coughs and sneezes with a tissue when not wearing a mask. Used tissues will be thrown in the trash, and hands washed immediately with soap and water for at least 20 seconds, or if soap and water are unavailable, clean with hand sanitizer.

Supporting Healthy Hygiene

The adequate sourcing and procurement of cleaning and hygienic supplies is a vital part of the Hope Community Public Charter School’s Health and Safety Plan and a successful and safe 2022-2023 school year. Bulk purchases of supplies such as hand soap, hand sanitizer, paper towels, tissue and cleaning/disinfecting supplies have been made through the Hope Community Public Charter School supplies vendors in order to meet delivery timeframes and budget considerations. It is clear that purchasing these items in bulk will result in cost savings and better delivery timeframes. The items that are procured include:

- Hand sanitizer
- Hand soap
- Disinfectant wipes
- Paper towel
- Personal tissue
- Cleaning soap, disinfectants, and detergents

Personal Protective Equipment (PPE)

Personal Protective Equipment (PPE) will be made available for those who require or request it. Items available are listed below:

- Re-usable, cloth face masks
- Disposable face masks
- Nitrile gloves
- Non-contact thermometers
- Hand sanitizer
- Disinfectant wipes
- Clear, plastic face shields

Maintain Clean and Healthy Facilities

As the Hope Community Public Charter School opens for the 2022-2023 school year, there will continue to be a strong emphasis on cleaning and disinfecting the facility. Comprehensive implementation of cleaning and disinfecting protocols will be an important piece of the overall strategy to keep scholars and staff safe during their time in the Hope Community Public Charter School building, which will be a significant part of their day. The following Cleaning Plan will be implemented, following guidance from the CDC, DC Health, and OSSE as the Hope Community Public Charter School building operates.

- Prioritized frequently touched surfaces or objects, to be cleaned, at a minimum, of one time a day
- Cleaning and wipe-down, disinfecting of all hard surfaces in classrooms (hard and non-porous materials like glass, metal, or plastic)
 - Desks, tables, and countertops
 - Keyboards and phones
 - Door frames, doors, and doorknobs
 - Light switches
 - Hands-on learning items and toys
 - Lavatory fixtures and faucet handles
- Clean and disinfect frequently touched, shared objects (for example, toys, games, art supplies) between uses.
- Toys, including those used indoors and outdoors, will be frequently cleaned and sanitized throughout the day.
- Toys that have been in children's mouths or soiled by bodily secretions must be immediately set aside.
- Mats/cots may be stacked between uses if it is cleaned and sanitized appropriately before stacking.
- High-touch surfaces made of plastic or metal, such as grab bars, play structures, and railings, will be cleaned regularly.
- The Facilities Team will continue to be held accountable for maintaining the frequency of cleaning and disinfecting through the implementation of checklists in classrooms, offices and public spaces for documentation of cleaning and disinfecting these spaces daily.
- Additionally, enhanced whole-school disinfection will take place utilizing electro-static mist sprayers by either the Facilities Team or outside contractors at scheduled intervals each week school is in session. The Facilities Team will identify potential contractors to provide regular whole-school spray disinfection.

Cleaning, Disinfecting, and Sanitizing Schedule

Enhanced whole-school disinfection will take place utilizing electro-static mist sprayers by either the Facilities Team or outside contractors at scheduled intervals each week school is in session. Scheduled deep cleans of the building will be arranged around school breaks.

Cleaning Schedule If a Scholar or Staff Member Becomes Ill:

In addition to these routine cleaning requirements, the following protocols will apply in circumstances in which a scholar, staff member or essential visitor becomes ill:

- Scholar, staff member or essential visitor develops symptoms of COVID-19 during the school day or within 24 hours of being in the building; the Hope Community Public Charter School Facilities Team will clean and disinfect the area(s) where they have been within the building.
- If a COVID-19 case is confirmed during the day AND the COVID-19 positive individual is in the facility, then the space occupied by the infected individual will be sanitized immediately
- It is acceptable for the cohort to remain in the room until the end of the day without the need for immediate sanitation in the following circumstances:
 - If an individual has symptoms but is not confirmed to have COVID-19; or
 - If a COVID-19 case is confirmed and the COVID-19 positive individual has not been in the facility that day.
 - Once the room is vacated, the Facilities Team will perform deep cleaning and disinfection of the full classroom and any other spaces or equipment with which the ill individual was in contact. This includes the isolation room after use by an ill scholar or staff member.
 - During cleaning and disinfection, air circulation to the area will be increased (e.g., open doors, open windows, use fans, or adjust HVAC settings).
 - Staff will wear a face mask for all steps of the cleaning and disinfection process. Staff will also wear gloves and follow additional PPE best practices.
 - Staff supporting, accompanying, or cleaning up after a sick scholar or staff members will adhere to PPE requirements.
 - If a scholar, staff member, or essential visitor develops symptoms of or tests positive for COVID-19 and it has been more than three days since the individual was in the building, no special cleaning and disinfection procedures are necessary, and the school will follow routine cleaning and disinfection procedures.

Disinfecting Supplies

The adequate sourcing and procurement of cleaning and disinfecting supplies is a vital part of the Hope Community Public Charter School's Health and Safety Plan, and a successful and safe 2022-2023 school year. Purchases of supplies such as cleaning solutions, CDC-approved disinfectants, air purifier, and mister sprayer disinfectant, cleaning rags, sponges, and tools have been made through the Hope Community Public Charter School's supplies vendors in order to meet delivery timeframes and budget considerations. It is clear that purchasing these items in bulk will result in cost savings and better delivery timeframes. The items that are procured include:

- Cleaning solutions and soap
- CDC-approved disinfectant
- HOCL-based air purifier and mister sprayer disinfectant solution
- Cleaning rags and sponges
- Cleaning tools and supplies

Maintenance to Ventilation System

HVAC upgrades to promote better ventilation throughout school buildings and as a means to filter and mitigate live viruses have been adopted in the Hope Community Public Charter School facility. Improvements to HVAC systems have been utilized to filter, dissipate and negatively impact droplet stability of COVID-19 viral cells. A mechanical engineer consultant was engaged in July 2020 to provide, with the Facilities Team and the School's HVAC technicians, a thorough assessment of the existing HVAC system and made specific, system-wide recommendations for upgrades that will help prevent the spread of COVID-19.

Ventilation Plan:

- Initial air flushes all spaces prior to occupants re-entering buildings
- All HVAC intakes cleaned
- Run normal occupied mode for two hours before and two hours after occupancy
- Relative humidity in building systems maintained between 40%-60%;
- Installation of highest-level MERV filters as appropriate on HVAC systems
- At no time are fire-rated doors be propped or otherwise left open
- Increased air change rate to 6 air changes per hour
- Have HVAC systems set to provide Building Air Flush mode when needed

Maintenance to Water Systems:

The Facilities Team, on the opening of the Hope Community Public Charter School building, assessed the need for flushing of water systems within given areas of the school.

- Traditional water fountains in the building have been turned off, and delivered water bottle service has been implemented, with touchless water bottle stations.

Response to Confirmed or Suspected COVID-19 Case

- Students and staff who have tested positive for COVID-19 will be required to isolate for a minimum of 5 full days (or recommended CDC guidelines).
- Staff and scholars may return to campus only if the following:
 - Symptoms have significantly improved, including no fever within 24 hours without the use of fever-reducing medication.
 - The individual should wear a well-fitting mask consistently and correctly at all times, including when outdoors while not eating or drinking for days 6-10
- Positive cases in children ages 2 to 5 years of age:
 - Children testing positive for COVID-19 must isolate at home for 5 days
 - May return on day 6 if fever free for 24 hours without medication AND can correctly and consistently mask.

- If cannot correctly and consistently mask should isolate at home for 7 days, returning on day 10.
- Hope Community Public Charter School will remain vigilant to changes in school and community COVID-19 cases and will adjust mitigation measures accordingly.

Contact Tracing/Quarantine

- Hope Community Public Charter School school leaders or designee will notify their families of affected scholars each instance there is a confirmed case of COVID-19 in the building.
- The Hope Community Public Charter School no longer recommends identifying or quarantining close contacts regardless of vaccination status.
 - This includes if there is a positive individual in the household. However, continue to monitor individuals for symptoms.
- Anyone with symptoms should not return to school unless they are fever free for at least 24 hours without the use of medication and symptoms are resolved. Again testing for COVID-19 is still recommended for anyone exhibiting symptoms.

Exclusion Criteria

- A scholar, staff member, or essential visitor **must stay home, or not be admitted**, and must follow the applicable DC Health guidance for isolation or quarantine if they:
- Have had a temperature of 100.4 degrees Fahrenheit or higher or any of the recognized COVID-19 symptoms in the last 24 hours.
- They are confirmed to have COVID-19.
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.
- Provided that they do not currently have any symptoms consistent with COVID-19, an individual who has **tested positive for COVID-19 within the last 90 days or is fully vaccinated** may be admitted while awaiting COVID-19 test results, after close contact with someone with confirmed COVID-19, when a household contact is awaiting COVID-19 test results, or after travel.
- Provided that they do not currently have any symptoms consistent with COVID-19, an individual who **has tested positive for COVID-19 in the last 90 days or is fully vaccinated** against COVID-19 may be admitted immediately after domestic or international travel. They should get a COVID-19 test three to five days after international travel.
- If excluded, Hope Community Public Charter School will encourage scholars (or their parents/guardians), staff, and essential visitors to call their healthcare provider for further directions.

Dismissal Criteria and Protocols

If a scholar, staff member, or essential visitor develops a fever or other signs of illness, Hope Community Public Charter School will follow the above exclusion criteria regarding the exclusion and dismissal of scholars, staff, and essential visitors.

For scholars, the LEA will:

- Immediately isolate the scholar from other scholars.
- The scholar should immediately put on a face mask or surgical mask, if not wearing it already.
- A staff member will be identified to accompany the isolated scholar to the isolation area and supervise the scholar while awaiting pickup from the parent/guardian.
- The staff members briefly responding to the sick scholar in the classroom, accompanying the scholar to the isolation area, and supervising the scholar in the isolation area will comply with PPE best practices.

Additionally, the LEA will:

Notify the scholar's parent/guardian of the symptoms and that the scholar should be picked up as soon as possible and instruct them to seek healthcare provider guidance.

- Follow the guidance for the use of the isolation room below.
 - Immediately follow all cleaning and disinfection protocols for any area and materials with which the scholar was in contact.
- For staff and essential visitors, the school will:
 - Send the staff member or essential visitor home immediately or instruct them to isolate themselves until it is safe to go home
 - Instruct the staff member or essential visitor to seek healthcare provider guidance; and
 - Follow cleaning and disinfecting procedures for any area, materials, and equipment with which the staff member was in contact.

Isolation Room

Hope Community Public Charter School has identified two well-ventilated spaces, one on the first floor and one on the second floor of the facility, to isolate sick individuals until they are able to leave the school grounds. The spaces are within 100 feet of an exterior entrance and are former office spaces that are self-contained. When safe and weather permitting, sick individuals will be isolated outdoors under appropriate supervision. When in the isolation area, the sick individual will be required to wear a face mask or surgical mask, be within sight of the supervising staff member, and be physically separated from other individuals. Only one sick individual will be isolated in the Isolation Room at a time. The Isolation Room will be immediately cleaned and disinfected after the sick individual departs.

COVID-19 POC, Reporting & Exclusion Documentation

To ensure a clear and efficient process for communication, Hope Community Public Charter School has identified the Principal in Residence position as the COVID-19 point of contact (POC). This person is responsible for:

- Ensuring the appropriate steps are followed in the event of a confirmed case of COVID-19. Families, staff, contractors, and vendors will be asked to report a positive COVID-19 case to the COVID-19 POC.
- The POC will ensure that the School has contact information for all contract staff. It is critical that DC Health have reliable contact information in the event of a positive case or close contact among contract staff.
- Acting as the POC for families and staff to notify if a student or staff member tests positive for COVID-19.
- The POC will be responsible for reporting required positive cases of COVID-19 to DC Health, following established procedures.

The identified COVID-19 Point of Contact (POC) for Hope Community Public Charter School will follow the steps below when notified of a positive COVID-19 case by a family, scholar, staff member, or visitor to the School Facilities:

Collect the following information about the person who tested positive:

- Their first and last name
- Their best contact phone number
- Their job role at the School (if the person is a staff member)
- The date the person first noticed symptoms (or positive test date if the person does not have symptoms)
- Date(s) the person was physically present at the facility
- The physical areas at the facility where the COVID-19 positive person was present during their infectious period.
- If the person was not at the facility during their infectious period, the risk of exposure is minimal, and no further steps are necessary other than continuing everyday precautions to prevent the spread of COVID-19.
- The POC will report COVID-19 positive cases directly to DC Health via the Salesforce application (Submitting COVID-19 Non-Healthcare Facility Consult Forms to DC Health). While waiting for a response from DC Health, the Hope Community Public Charter School Facilities Team will, as soon as practical, close, clean, and disinfect, as necessary, any areas or equipment that the COVID-19 positive individual may have used.

Contact Tracing & Close Contact:

To support DC Health with contact tracing in the event of a positive case of COVID-19, Hope Community Public Charter School, through the COVID-19 Point of Contact, will follow the following procedures outline on the following CDC webpage
(<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/K-12-infographic.html>)

Determine If Someone Is a Close Contact

STEP

1

Is the suspected close contact a student or adult?

STUDENT: Go to [Step 2](#).

ADULT: Go to [Step 8](#).

STEP

2

Did the suspected close contact happen in an indoor classroom or a structured outdoor setting?

YES: Go to [Step 3](#).

NO: Go to [Step 6](#).

STEP

3

Was the student within 3 feet of another student with COVID-19?

YES: Go to [Step 7](#).

NO: Go to [Step 4](#).

STEP

4

Was the student within 3 to 6 feet of another student with COVID-19?

YES: Go to [Step 5](#).

NO: The student is not a close contact.

STEP

5

Were both students wearing their masks consistently and correctly?

YES: The student is not a close contact.

NO: Go to [Step 7](#).

STEP

6

Was the student within 6 feet of someone with COVID-19?

YES: Go to [Step 7](#).

NO: The student is not a close contact.

STEP

7

Was the student in the presence of someone with confirmed or suspected COVID-19 for a cumulative total of 15 minutes or more over a 24-hour period?

YES: The student is a close contact. Go to the [quarantine recommendations below](#).

NO: The student is not a close contact.

STEP

8

Did the suspected close contact for the adult happen at school?

YES: Go to [Step 9](#).

NO: The adult may want to learn if they are [considered a close contact](#) based on their suspected exposure outside of school.

STEP

Was the adult less than 6 feet away from someone diagnosed with COVID-19 for a cumulative total of 15 minutes or more over a 24-hour period?

YES: The adult is a close contact, regardless of proper mask use. Go to the [quarantine recommendations below](#).

NO: The adult is not a close contact.

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/k-12-infographic.html>

Steps for Determining Close Contact and Quarantine in K–12 Schools

Students in INDOOR CLASSROOMS and STRUCTURED OUTDOOR SETTINGS	Students in NON-CLASSROOM SETTINGS and adults in ALL SCHOOL SETTINGS
<p>If yes to all of the below, the student is a close contact, regardless of proper mask use. If no to any, move to the next column.</p> <p>LESS THAN 3 FEET</p>	<p>If yes to all of the below, the student is a close contact. If no to any, then the student is not a close contact.</p> <p>WITHIN 3–6 FEET</p>
<p>Was the student within 3 feet of another student diagnosed with COVID-19?</p>	<p>Was the student within 3 to 6 feet of another student diagnosed with COVID-19?</p>
<p>Has the student been in the presence of a</p>	<p>Has the student been in the presence of a</p>

Was the student or adult within 6 feet of someone diagnosed with COVID-19?

[View PDF](#)

IF CLOSE CONTACT

A. Is NOT up to date with COVID-19 vaccinations

- a. Stay home and quarantine
- b. The close contact should stay home and:
 - i. Quarantine for at least 5 days from the date of last close contact
 - ii. [Get tested](#) at least 5 days after the last close contact
 - iii. Follow the [precautions listed above](#)

IF CLOSE CONTACT

A. IS up to date with COVID-19 vaccinations

- a. No quarantine
- b. If they have taken the full series of COVID-19 vaccine and boosters as recommended, they are up to date.
- c. The close contact does not need to quarantine but should:

- i. [Get tested](#) at least 5 days after the last close contact
- ii. Follow the [precautions listed above](#)

IF CLOSE CONTACT

A. Had COVID-19 within the past 90 days and recovered

- a. No quarantine
- b. Close contact does not need to quarantine. They should speak with a healthcare professional about testing recommendations and follow the [precautions listed above](#)

School Communication

Schools should have communication protocols in place that protect the privacy of individuals and alert families and staff to a COVID-19 case. The LEA will use the following template to notify families when their scholar has been affected.

- [General Case Notification Letter](#)
- [Close Contact Notification Letter](#)
- [Isolation Notification Letter](#)

Internal trackers will be utilized to monitor when scholars and staff are allowed to return to campus. Clear communication will be provided to families, scholars, staff and DC Health.

COVID-19 Testing and Vaccines

Hope Community Public Charter School currently has tests available to test symptomatic and asymptomatic school community members. Test results will be shared privately to individuals and their guardians. The steps outlined in this document will be followed if a positive case is identified. An OSSE certified contractor will conduct all required testing.

Promoting Vaccination

Hope Community Public Charter School plans to continue and adopt the following activities to support COVID-19 vaccination of staff and scholars as eligible, including efforts to encourage participation in public and community-based vaccination:

- We are partnering with local community groups and health partners in vaccine-related activities to promote and implement vaccinations within Hope Community Public Charter School's community.
- Arm school staff with resources for answering general COVID-19 vaccination-related questions.
- Promote vaccine confidence among scholars, parents and guardians
- Prepare to address questions and address misinformation about the COVID-19 vaccine with students and their families by developing or sharing materials from credible sources.
- Include COVID-19 vaccine fact sheets with other information given to parents and caregivers and added to school and school district websites
- Promote well-child visits for routine health needs.

Scholars with Disabilities

Hope Community Public Charter School will continue to implement specific considerations when serving students with disabilities, and/or other students with particular needs. Hope Community Public Charter School has strived to design educational programming to conform with CDC, DC Health, and OSSE guidance, and in doing so, consideration has been given to student 504 plans, IEPs, and conforming with least restrictive environment (LRE) requirements. The LEA will continue to provide, to the greatest extent possible, the special education and related services identified in students' IEPs and the accommodations and related services identified in students' 504 Plans (OSEP Guidance A-1). Regardless of the severity of a student's disability, Hope Community Public Charter School will make every effort to enable full participation of students with disabilities in building activities and to mitigate factors that could discourage participation, such as cost and accessibility. If a student with a disability is excluded from school, Hope Community Public Charter School will provide services consistent with all applicable disability laws.

Training, Technical Assistance, and Monitoring

Hope Community Public Charter School will provide training and technical assistance on the policies adopted to safely reopen its facility in accordance with DC Health Guidance for Schools and OSSE Health and Safety Guidance for Schools; this training and technical assistance will be based on that provided prior to building reopening for scholars in August 2022.

All staff members, including teachers, administrators, front-office staff, and facilities team members, will receive the training and technical assistance prior to the start of the 2022-2023 school year during school start-up professional development and then periodically during professional development days scheduled throughout the school year. The training and technical assistance will address the following topics:

- Health screening
- Recess and physical education policies
- Fire drill and lockdown procedure
- Facilities cleaning and disinfecting during the school day
- Facilities cleaning and disinfecting at the close of the school day
- Lavatory and hand washing protocols
- Student illness and Isolation Room Protocols
- COVID positive scholar or staff member exclusion, dismissal, and cleaning/disinfecting protocols.

The training and technical assistance will be provided by Hope Community Public Charter School's School Leadership Team and Operations staff.

Monitoring Implementation of Policies

Hope Community Public Charter School will monitor the implementation of its health and safety plans through bi-weekly COVID-19 Compliance Audits that will serve to assess the overall quality of the implementation of these plans, adherence to OSSE and DC Health guidelines, and end results in terms of prevention of community spread of COVID-19 with the Hope school community. Under this plan, the following actions will take place:

- Review of all mitigation strategies outlined in the Health and Safety Plan, to occur bi-weekly (every two weeks); conducted by the Operations Manager and School

Leadership.

- Evaluation of rigor of mitigation strategies practice, occurring bi-weekly, conducted by Operations Manager and School Leadership.
- Assessment of readiness to respond to positive COVID-19 case, including cleaning and disinfecting, proper notification, and dismissal procedures, to occur bi-weekly; conducted by School Leadership and Operations Manager
- Assess outcomes in terms of reports of any positive COVID-19 cases in the school building every two weeks; conducted by School Leadership.

If it is determined that the LEA is not adhering or following the proscriptions of the Health and Safety Plan, the COVID Compliance Team will evaluate the areas that are judged to be out of alignment, identify gaps in compliance, and provide additional technical assistance and training, as needed.

Communicating Policies and Procedures to Scholars, Families, Staff and Visitors

Hope Community Public Charter School will undertake a multi-pronged and multi-media approach to communicating key health and safety policies and procedures to scholars, families, staff, and visitors. To support clear communication with students, staff, and families, Signs have been posted in highly visible locations (e.g., facility entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a face mask). Additionally, Hope Community Public Charter School will continue the following communication activities to the school community:

- Including messages about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school websites, in emails, and on school social media accounts).
- Educating staff, students, and families about COVID-19, physical (social) distancing, when they must stay home, and when they can return to school.
- Educating staff on COVID-19 prevention and response protocols.

To ensure a clear and efficient process for communication, Hope Community Public Charter School has identified the Assistant Principal position as the COVID-19 point of contact (POC). This person will act as the POC for families and staff to notify if a student or staff member tests positive for COVID-19; ensure that the LEA/school has contact information for all contract staff, in the event one is confirmed to have or is exposed to COVID-19; and will be responsible for ensuring the appropriate steps are followed in the event of a confirmed case.