



Arrival & Dismissal Procedures

Students will arrive between 7:50 am-8:05 am.

Your scholar is considered a late arrival after 8:05 am.

At that time, the scholar and the parent (if you are an elementary school scholar) must report to the Front Office to sign in.

To drop your student off without getting out of your vehicle (Kiss & Ride):

- Enter at the service lanes where you see the barriers and cones. A staff member will be there to help your scholar exit your vehicle.
- That staff member will then escort your scholar to the basketball court and safely drop them off to his/her teacher and class.
- Proceed down the circle to the basketball court.

If you would like to walk your child to his/her teacher yourself, you can find parking on the street to drop off your child. (Please make sure you lock your car door)

Grades

PreK & Kinder



- Scholars will enter through the gate on the playground in the back of the lot.
- A staff member will be at the gate to retrieve and welcome you and your child.
- They will also have a teacher on the playground awaiting their arrival.

Grades

1st-8th



- Students will line up on the basketball court with their teachers.
- Each teacher will have a sign visible for you to see along with a class roster to help you identify your child's class.

Drop Off



- Pick-up time starts at 3:00 pm.
- You are asked to pick up your child by 3:25pm.
- *You will pick up your child from the same area you dropped them off.



Early dismissal ends at 2:40pm. There is no exceptions to this policy.