



Board of Directors Minutes

Hope Tolson Campus
Regular Board Meeting/Virtual Zoom Meeting
Thursday, June 15, 2023
5:30 p.m. ET

I. Meeting Called to Order

The meeting was called to order by the Board Chair at 5:46 PM.

II. Roll Call

Board Member	Present	Absent
Anisa Bailey	X	
Shereefat Balogun	X	
Allison Barr	X	
Eric Johnson		X
Lorraine Oyetubo	X	
Neha Patel	X	
Kerry Smith	X	

a. Approval of Board Agenda

Motion: Shereefat Balogun

Support: Lorraine Oyetubo

The board unanimously voted to approve the amended agenda.

b. Approval of Board Minutes from May 18, 2023

Motion: Shereefat Balogun

Support: Allison Barr

The board unanimously voted to approve the board minutes.

III. CMO Report

a. Principal and Academic Support Update

Instructional Specialist, Joshua Christian, presented the Academic Board Report and provided a high-level update on student climate, modeling practices, pacing, and interventionalist list for the next school year. Allison Barr requested a review of the assessment data for Winter and Spring. Joshua provided an overview of the NWEA Math and ELA data. Principal Owens has set several expectations to increase parent and staff participation for the next school year. PARCC results should be available at the next scheduled board meeting in September.

ACTION ITEM: Board member, Shereefat Balogun, requested that moving forward if school leaders could proactively show the set of strategies they plan to implement to overcome some of the obstacles.

b. Financial Report

i. Finance Approval Process

Eva Spilker, PLA CFO, presented the financial dashboard with key performance indicators, cash forecast, financial snapshot, grants summary, and revenue drivers. Eva also provided an overview of the finance approval process.

IV. Department Updates

a. Summer Advantage

Melissa Morris gave a brief overview of the Summer Advantage (SA) program. Mr. Tolliver and Ms. Carter provided the current and projected enrollment numbers for SA.

b. Enrollment & Marketing

Mr. Tolliver and Ashley Minter presented the marketing report and reported on on-campus recruitment initiatives, the 22-23 marketing update, and proposed summer marketing initiatives.

c. Staffing

Mr. Owens provided the staffing update.

V. Committee Updates

a. Allison Barr provided a finance committee update and informed the board the committee had a kick-off call with the auditors and that the audit process for this fiscal year will start soon. An audit report will be presented later this year.

b. Melissa Morris reported that the academic committee went over the NWEA data and summer activities coming up.

VI. New Business/Action Items

a. Approval of IT Managed Services Contract Renewal

Motion: Allison Barr

Support: Anisa Bailey

The board unanimously voted to approve the renewal contract for IT Managed Services.

b. Approval of Custodial Services for 2023-2024 School Year (SY)

The board agreed to table this item until the next board meeting.

c. Approval of Lawn & Landscaping Services

The board agreed to table this item until the Fall.

d. Approval of Snow Removal Services for 2023-2024 School Year

The board agreed to table this item until the Fall.

VII. Open Communication/Public Comments

None

VIII. Closed Session

The board voted to move to a Closed Session to discuss legal, personnel, and contractual business matters.

Motion: Shereefat Balogun Support: Anisa Bailey

The board unanimously voted to move to a Closed Session.

IX. Meeting Adjourned

The meeting was adjourned at 7:39 PM.

Motion: Anisa Bailey Support: Lorraine Oyetubo