



## **Transition Policy for New Pre-K and Kindergarten Scholars**

Hope Community Public Charter School strives to support new scholars and families during their transition into Pre-Kindergarten and Kindergarten. Going to a new school can be scary and difficult for both scholars and their families. As an LEA, we partner with our families in order to provide them with the support they need in order to make the transition as smooth as possible.

As an LEA, we will support you during this transition by:

- Establishing “Play Dates”. This is when incoming scholars can spend time in their future grade-level classroom in order to become acclimated with their environment prior to the start of the school year.
- Hosting a Meet and Greet with the Pre-K and Kindergarten teachers so that families can ask questions and begin to build a rapport with them prior to their scholar entering school.
- Hosting a New Parent Orientation over the summer so that scholars are able to meet their teachers prior to the start of the new school year and families can get pertinent information as well as purchase school uniforms.
- Administering a base line assessment at the start of the school year in order to identify Literacy and Math skills that each child has mastered and skills that still need to be developed.
- Being accessible for any questions or concerns that our families may have in regards to their scholar making this transition. Please see our Early Childhood Coach for more information.

You can support your scholar during this transition in the following ways:

- Indicate on our Enrollment Form which Head Start program your child is transferring from. If you are unsure whether your child’s program is funded by Head Start, please indicate that you ‘do not know’ and we will find out that information for you.
- If your scholar is transferring from a Head Start program, please give our Enrollment Coordinator a copy of your scholar’s “transition packet” from Head Start. • Be sure to supply all of the required documentations for enrollment, which include: Health forms, Immunization Records, Dental Forms, Proof of Residency, and/or IEP/504 plans if applicable.
- Familiarize yourself with our Parent Handbook which includes guidelines and expectations, our uniform, potty-training, and attendance policies, etc. • Read to your child every day.
- Strengthen your child’s fine-motor skills development by giving them opportunities to cut with age appropriate scissors and write, draw, etc. with a variety of writing utensils.
- Make sure that your scholar is adequately prepared by providing at least one change of clothes (uniform, socks, and underwear), backpack, and a blanket (Pre-K only).
- Inform the school as soon as possible if your child is unable to reliably use a toilet. This information must be shared with the school in order for a toileting plan to go into effect.
- Be consistent with an early bedtime.
- Have conversations with your child about their feelings about going to a new school.

We look forward to welcoming our new incoming scholars and partnering with our families.  
Thank you for choosing Hope Tolson!