



**EAGLE'S NEST
ACADEMY**
BOARD MEETING OF THE BOARD OF DIRECTORS
OF A PUBLIC SCHOOL ACADEMY

Board Meeting Minutes

Eagle's Nest Academy
Board of Directors Meeting
Date: 08/26/21
Time: 6:00 p.m.
Location: Via Zoom Meeting

1. Call to Order

2. Roll Call:

- a. Glenn Cotton - Present
- b. Kimberly Leverette - Present
- c. LaShanda Osborn - Present
- d. Vivian Palmer – Present
- e. Gwendolyn Muldrew – Absent

3. Public Comment on Agenda Items Only

None made.

4. Approval of Agenda

- Motion by Osborn > Support Palmer
- Approved by vote:
 - Cotton – Yes
 - Osborne – Yes
 - Palmer – Yes
 - Leverette – Yes

5. Approval of Minutes (of the previous meeting)

- Motion by Osborn > Support Palmer
- Approved by vote:
 - Cotton – Yes
 - Osborne – Yes
 - Palmer – Yes
 - Leverette – Yes

6. Introduction of new Authorizer representative – Brooke Franklin

- a. Brooke Franklin, new GVSU consultant.
 - MAPSA experience
 - Detroit Regional Chamber, as a director of K 12 strategic partnerships
 - Upcoming Charter Renewal
 - sharing what comes directly out of the GVSU office
 - spend time on the expectation around this charter renewal
 - charter is given to the board, and so the board has to have a firm understanding as to what is involved with a charter renewal and the kinds of key areas that we're looking for from a renewal perspective
 - charter renewal will be either three (3) five (5) or seven (7) years

- had a great tour and I love to come back to the school and see the kids and meet more teachers
- keep it at the forefront of our conversation as a board and as we move forward

7. Principal Report – Principal DeNesha Rawls-Smith

- a. Enrollment is 167 and is constantly increasing and have a waiting list that consists of K-2 student prospects
 - Struggles with attendance in Feb (<75%)
 - Weekly increases (85%>) for month of March with 4 days of in-person instruction
 - 150 students enrolled to date
 - The summer learning program for students was held Monday through Thursday from 9:30 am to 2:00 pm.
 - About 50 scholars enrolled and approximately 27 to 30 attended consistently every day.
 - They participated in several field experiences: Saginaw Children's Museum, the Planetarium, and Gate land.
 - The program was for current K-5 students. The K-2 cohort was for students who are moving from first through kindergarten through second grade and programming focused on fine arts where they learned how to draw. In addition to the core instruction which they received math and reading; with an emphasis on daily phonics foundational skills or reading comprehension, fluency, and word usage.
 - 3rd-5th grade cohort's programming focused on science, using next-generation science online compatible programs. The online coursework included watching videos and real-life application activities; again with a focus on reading and mathematics foundational skills.
 - COVID-19 cases are increasing in Genesee County, see matrix shared with board and management company.
 - The hospitalization rate increases but there is also a decrease in the availability of ventilators, a decrease of 80%.
 - The daily number of phone and patient data increased in the intensive care unit as you can see an 88.4% decrease from last November.
 - Cases among school-aged children at 17.2% in Genesee County are children less than 18 years old.
 - A total of 954 cases, there are 164 that are school-age children.
 - June 24, 2021, 7 employees are completely vaccinated.
 - M-STEP data not available, data is still in embargo
 - We had a parent meeting, which provided the opportunity to meet with them in small rotating groups of people who came in and then as they were going out and other groups.
 - Open House August 27, 2021, to give parents and the community an opportunity to come in and see how we're preparing for them to return to school as well as to acquire information about the school, their class, and teacher and what they can expect for the school year; will have games, raffles, and food; provide information about transportation; provide information on afterschool and extracurricular programs for our girls and boys like outdoor football.
 - Two staff resignations and we have contracted with Total

Education Solutions.

- Seeking to add a special education coordinator, and her name is Mrs. Springfield, meeting her this week.
- Embarking on a series of new hires: an office assistant, teachers, and administrative staff. There is still a significant teacher shortage, and we mostly have non-certified teachers.
- Conversation with admins began four (4) months ago, in regards to remote teachers having teachers, mostly stream into our classroom. Want to use an innovative approach to the instructional delivery program, where we have a certified teacher in every single classroom, we would like to stream the teacher into the classroom and have a classroom mentor as the adult onsite and in the classroom.
- The classroom mentor would assume our responsibilities for the management of the classroom environment, the teacher of record will be the highly trained and certified teacher who is training and provide literacy, mathematics, Social Studies, and Science all of our core values would attend class in person, and they would be able to get online for their lessons. In addition, they would have intervention in the classroom from the reading specialist and the math specialist, as well as the classroom mentor who is someone that has to be able to focus and permeate.
- A new contract was mentioned with CES for a Special Education Coordinator. She will provide oversight of her present position and changes in succession to be our fourth-grade teacher, instructional coach.
- Current vacancies are the behavior specialists, and instructional coach mentees are out in the classroom. And we can exchange for the kindergarten teacher and the fifth-grade teacher because we've already had your classroom mentor for those.
- Return to school on September 7, 2021, delivering instruction in person.
- Not classifying virtual teacher streaming or pushing in a virtual school, we don't need to change our entity as a result of that.
- Only two children(families) that are requested to attend school remotely.
- Social distancing requirements will be the same (three (3) feet.
- Masks are required unless we are eating and drinking.
- Continue with placement desk shields
- Will continue with breakfast in the classroom and would like to have lunch in the gym, but have seating taped and separate for 3-5 students per table for lunch.
- Applied for the Teacher and School Leader (TSL) Grant. Recipients will be announced mid September; funds will be used to create a human capital management system (HCMS) where individuals can be incentivized for their performance, offer tuition reimbursement for teachers and paraprofessionals, retention bonuses, targeted professional development
- Because the grant opportunity was a late announcement; we are anticipating somewhere around mid October for official award announcements.

8. Management Company Report – North Flint Reinvestment Corporation

- a. In the process of finalizing the 2021-22 budget calculations and will

provide information on the audit of your financial statements as of June 30, 2021.

- b. Posted all of the approvals we've compiled to auditors
- c. Final fund balance looks like it's going to be \$400K, which represents 20.7% of expenditures. I would also point out that we added \$127,900 On balance, for last year, twice.
- d. Interpreted your budget significantly more fund balance 90% of your budgeted expenditures, and we received 96.5% of your budgeted revenue..
- e. With respect to your July report, be mindful that July, August and September are anomalies, when it comes to financial reporting because no revenue is received whatsoever (due to modified accrual, or accounting).
- f. 2021 revenues that don't start until October (basically have three months, with expenditures without revenue). Don't be alarmed about finding that balance. That's expected 0% revenue for the month of July, 5% of the budget, and expenditure and expenditure. You're right, on budget for everything, your passion and your fund balance.
- g. Working on air quality in preparation for the new school year.
- h. Had some issues with the ceiling in the auditorium and is currently in the process of getting quotes for those repairs (we've entered into agreement as shared during our last board meeting.
- i. Discussing options with all the proper channels, making sure that we were in compliance and as we seek to bring on virtual teachers.
- j. That agreement is going to cost the school \$116,000 by vetting for teachers for certified teachers to add, and the average cost of those certified teachers to us will be \$40,400 per teacher.
- k. Looking into the Emergency Connectivity Fund- it will pay for 200 Chromebooks and 20 laptops for the school for the school year; waiting to hear back as to whether the grant was approved. Caution that we wait before purchasing these items, strong sense that the grant will be approved.
- l. Want to hold off as long as possible to make sure that the students have adequate equipment when they return.
- m. Looking at replacing the whiteboards in the classroom and also looking at digital whiteboards that are interactive with teacher that students; have received quote bundles and they're gonna run somewhere around \$2,300 each (prior to the install)
- n. Trying to get those installed as early as next week again so that they could be in place when the staff and students return.
- o. District received a total of \$356,000 in additional CARES funds; plans to purchase new digital courseware and classroom furniture
- p. Emailed teachers and staff about supplies, books; so they can submit their request for their needs for next year. And I think that with the additional funding it certainly provides for the school to have a great kickoff of this school year, with additional resources to be able to address some of the learning loss that has occurred in the prior two years.

9. Action items

a. 2021 22 Student Handbook

Motion by Osborn > Support Palmer

Approved by vote:

Cotton – Yes

Osborne – Yes

Palmer – Yes

Leverette – Yes

10. Public Comment on action items

None made.

11. Board Comment on Non-Agenda Items or Board Member Round table

- a. The management company has given or is going to give Mr Smith, I believe, \$10,000 bonus, with respect to all the hard work and everything that she's done. I'm hopeful that that will be just a tidbit of things to come.

12. Adjournment: 6:40pm

13. Next meeting date/time: Thursday, October 21, 2021 at 6:00 p.m.

Minutes Approved:

A handwritten signature in black ink, appearing to be 'Glenn Cotton', written over a horizontal line.

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