



OEI Board Meeting Minutes

OEI Board Meeting Minutes		
School	Promise Prep	Remote Zoom Meeting
Board Members	Adam Milakofsky, Gloria King, Myke Spencer, Julian Harrell, Susan Appel	Present: Susan Appel, Gloria King, Julian Harrell, Adam Milakofsky, Absent: Myke Spencer
		Total Board Members Serving on Board: 5
School Staff Present	Geoff Fenelus, Diane Tarapata	
Members of the Public/ Guests Present	Brian Anderson (CEIS)	<ul style="list-style-type: none"> ● October Financials ● Statement of Activities ● Statement of Financials ● Adjusted Budget
Date	11/19/21	
Call to Order	11:05 am ET	A. Milakofsky called meeting to order at 11:05 am ET
Meeting Items		
Voting/ Actions Taken	Minutes Approval	Action: A motion was made to approve 10.29 Meeting Minutes Moved: A. Milakofsky, Seconded S. Appel Carried (4 aye, 0 nay, 0 abstentions)

Reporting

- Enrollment/Student Demographics
 - Budgeted/Goal: 50 Students
 - ADM: 53
 - Actuals: 55
 - Grade Breakdown
 - Kindergarten-31 Students
 - First Grade- 12 Students
 - Second Grade- 12 Students
 - Demographics:
 - 69%- Spanish/Latino
 - 31%- Black/African American
 - Attendance
 - Attendance has been 90%
 - November 86%
 - Communication going out this week to families if kids have been absent
 - Student unenrolled due to distance moved 30 miles away
 - Language barrier
 - Y. Nunez/ U. Rodriguez Spanish speakers on staff currently
 - Utilizing class dojo for communication to parents; have translation on system
 - Applied for \$3,000 grant to allow to leverage Creole speaking social worker
 - Cafe is supporting as well
 - A. Milakofsky suggested comparing what local school are doing
 - G. Fenelus to reach out to nearby school on their processes
- Operations
 - School Nutrition program has been approved and reimbursed
 - Grants Update
 - HAP -High Ability Grant
 - Applied and approved
 - Early- Funding First
 - For K-2
 - Applied for grant
 - Title 1 Pre-application
 - Revisions Completed and approved
 - CSP reporting
 - Will be provided in next meeting on 12/17

		<ul style="list-style-type: none"> ● Academics <ul style="list-style-type: none"> ○ Focusing on literacy and small group instruction

		<ul style="list-style-type: none"> ● Finance <ul style="list-style-type: none"> ○ Budget verses actually <ul style="list-style-type: none"> ■ 66.67 is ideal and presently at 59.4 <ul style="list-style-type: none"> ● Reasons why <ul style="list-style-type: none"> ○ More revenue in than anticipated ○ Currently tracking ahead of budget ○ Managing reimbursement grants well ○ Total expenditures <ul style="list-style-type: none"> ■ More than 66.67 ideal and currently have a little less 63.1 (slightly behind) <ul style="list-style-type: none"> ● Due to the fact that this is not a straight line situation ■ Did not budget custodial maintenance ○ Overall in good shape; a little bit a head of excepted ○ Salaries, benefits, and rent ahead of budget ○ Cash balance \$506,209 in bank ○ Year end will be \$322,525 ○ Ahead of projections currently
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Committees	<i>Board Chair Update</i>	<ul style="list-style-type: none"> ● Volunteer Committee <ul style="list-style-type: none"> ○ Volunteer work to be completed by Board by end of December
Community/ Stakeholder Engagement		
Additional Notes		
Meeting Adjournment		11:38 pm ET
Executive Session		
Meeting Topics		