



## Board of Directors Meeting Minutes

2917 8th St. NE, Washington, DC 20017  
Virtual Zoom Meeting  
Thursday, September 15, 2022  
5:30 PM ET

### I. Meeting Called to Order

The meeting was called to order by the Board Chair at 5:35 PM.

### II. Roll Call

Board Member	Present	Absent
Austin Alderdice	X	
Anisa Bailey	X	
Shereefat Balogun	X	
Allison Barr	X	
Neha Patel	X	
Kerry Smith	X	

#### a. Approval of Board Agenda

Motion: Allison Barr                      Support: Anisa Bailey

#### b. Approval of Board Minutes from June 16, 2022, June 21, 2022, and August 2, 2022

Motion: Austin Alderdice                  Support: Neha Patel

### III. CMO Report

#### a. Academic Support Update

The academic update was presented by Melissa Morris with an overview of PARCC and NWEA data, enrollment, attendance, staffing, tier 3 programming, and expeditionary learning.

An update on events and family engagement was provided with a special shout out to Mr. Rey and Mrs. Gladys for all of their hard work on making The Welcome Back to School Carnival a success! The Chipotle fundraiser was also a success with the proceeds supporting exploratory programming.

**ACTION ITEMS:** Melissa Morris to provide crosswalk data and attendance outcomes for recent events.

b. Financial Update

The financial update was provided by Eva Spilker.

**IV. Presentations**

a. Marketing and Enrollment Strategy

Ashley Minter and Tiffany Walter presented their immediate and long term strategies for marketing and enrollment with a high level overview of their analysis, projections and next steps.

**ACTION ITEM:** Provide an update on the marketing and enrollment campaign at the October board meeting.

b. PLA Update

An update was provided by Melissa Morris and Arely Benavides.

- o Currently looking to hire an Operations Manager.
- o Arely provided an update on the HVAC and flooring for the library.

**V. Committee Updates**

- o Kerry Smith provided an update on board recruitment.

**VI. New Business**

a. Approval of Student Handbook

Neha Patel motioned to approve the handbook from last year with the understanding that revisions will be forthcoming.

Motion: Neha Patel                      Support: Anisa Bailey

b. Approval of Before and After Care

Motion: Allison Barr                      Support: Neha Patel

**ACTION ITEM:** Send the revised handbook to the Board of Directors.

**VII. Old Business**

All items were tabled until October.

**VIII. Open Communication/Public Comments**

- a. Please limit comments to agenda items only and no more than three (3) minutes

**IX. Closed Session**

The board went into closed session to discuss personnel and legal matters.

Motion: Shereefat Balogun                      Support: Anisa Bailey

**X. Meeting Adjourned**

A motion was made to adjourn the meeting.

The meeting was adjourned at 7:31 PM.

Motion: Allison Barr                      Support: Shereefat Balogun