



February 1, 2021

Dear Families and Staff,

Today we learned that a staff member has tested positive for COVID-19. The employee is currently in self-quarantine. Due to federal health privacy laws, information regarding the employee's identity cannot be released. Please respect the staff member's privacy during this difficult time.

Upon learning the news, we are coordinating with the Health Department on next steps. We will support the health department in its handling of the process and the appropriate notifications. Health officials may interview/reach out/provide assistance directly to individuals with an elevated risk of exposure who may have been in recent close contact with the staff member. All individuals who have been directly impacted have been contacted. ***If you were not contacted by the school, you or your scholar were not directly impacted.*** To ensure proper cleaning of the school, ***no staff or scholars will be on-site until February 3, 2021.***

The Centers for Disease Control and Prevention (CDC) recommends contacting your doctor if you believe you have been exposed to COVID-19 and develop a fever and other symptoms, such as coughing or difficulty breathing. More information can be found at the County Health Department. In addition, please take social distancing seriously: avoid large crowds, stay at home, and maintain at least a six-foot distance from other people.

We will continue to provide updates as needed. You can access all of the school's related communication by visiting our website at <https://www.phalenacademies.org/Trix>. Questions may be sent to Detra Coleman at d.coleman@mecc-academies.org

Thank you for your continued support. By working together, we will get through these challenging times. As you know, the well-being of our scholars, staff and families is our number one priority.

Please join me in sending healing thoughts to our staff member.

Sincerely,

Detra Coleman